Guidelines to Honorary Fellow Appointments – Level A

**Honorary Clinical Tutor (Level A)**

Occupational Equivalent: Tutor, Research Assistant Grade 2, Research Fellow 1

Applicants require the following to be considered for an academic Honorary Fellow position (Level A)

1. Contributions to teaching & learning
2. Research (advancement of the discipline)
3. Knowledge transfer
4. Leadership & Service

A Level A academic will work with the support and guidance from more senior academic staff and will work under the supervision of academic staff at Level B and above.

A Level A academic is expected to develop his or her expertise in teaching, scholarship and/or research with an increasing degree of autonomy and may work with limited supervision and/or as part of a team.

A Level A academic will contribute to teaching at the institution (at a level appropriate to the skills and experience of the staff member) and/or undertake research which may result in the creation of intellectual property of all types, including inventions and/or engage in professional activities appropriate to his or her profession or discipline. He or she will undertake administration primarily relating to his or her activities at the institution. The contribution to teaching and supervision of students of Level A academics will be primarily at undergraduate and graduate diploma level.

The results of research conducted may be published as sole author or in collaboration.

**Types of voluntary activities/contributions – Level A**

**General**
- Use of title and University on publications, stationery etc
- Acknowledgement of the University in presentations

**Teaching**
- Mentoring students
- Running clinical tutorials

**Research**
- Inclusion of honorary status on publications (in your by-line)
- Notify the University of publications
- Involvement in University research projects
Knowledge Transfer
- Promotion of the University in terms of research & training
- Supporting reputation of the University

Leadership
- Involvement in Departmental events

Requirements for appointment at Level A

General
- Have around 3 years postgraduate experience
- Registrar from an accredited training program
- Have a primary degree in the field
- A Level A is expected to meet three of the four criteria listed below

Teaching
- Willingness to undertake regular, evaluated undergraduate teaching – primarily clinical supervision, small group tutorials, problem-based learning sessions

Research
- Participation in clinical research or audit projects

Knowledge Transfer
- Clinical competence appropriate for a registrar in training

Leadership
- Attendance and contribution to clinical meetings at local level